February 2, 1999 - MINUTES

Council on Information Management

Virginia Geographic Information Network Division

Virginia Geographic Information Network Advisory Board

Virginia Department of Transportation

Board Room, 3rd floor of the Annex building,

1401 E. Broad Street, Richmond, Virginia

Members Present:	Daniel S. Shaffer, *Vice Chairman*
	Kenneth D. Barker
	W. Page Cockrell
	David R. Gehr
	Mark Kilduff
	Ken Anderson
	Jerry Simonoff
Members Absent:	The Honorable John Watkins
	The Honorable W. Tayloe Murphy, Jr
	The Honorable Watkins M. Abbitt, Jr.
	The Honorable R. Edward Houck
	Michael D. Clower
	William C. Cleveland
	Dr. W. Mark C
Others Present:	William D. Shinar, VGIN Division Coordinator

The Virginia Geographic Information Network (VGIN) Advisory Board meeting was called to order at 10:15 a.m. by Daniel S. Shaffer, the Vice-Chairman. The meeting was held in the Virginia Department of Transportation Board Room. A quorum was not present.

The draft minutes of the December 18, 1998 VGIN Advisory Board meeting were approved as presented.

VDOT Data Distribution

Tim Klinker VDOT Cartographer, gave an update on the status of VDOT's free distribution of its digital files of highways, roads and symbology required to replicate VDOT's standard County highway maps.

VDOT is working to make the county files available over the Web as image files. This will significantly increase access to the files (as hardcopy maps) and will provide exponentially faster download times relative to the raw data.

VDOT is maintaining statistical data on the distribution of the "packages" and Tim reported the information as follows:

Feb. 2, Count Dec. 18, Count

Local Governments 115 cds 22% 103 27%

Business Community 115 cds 22% 89 23%

State Government 136 cds 25% 88 23%

Colleges and Universities 90 cds 17% 21 5%

Individuals 24 cds 5% 48 13%

Non Profit Organizations 30 cds 6% 24 6%

Federal Government & other 13 cds 2% 7 3%

535 100% 380 100%

Status of the Land Records Task Force – Page Cockrell,

Page Cockrell updated the Board on the status of the Land Records Task Force. He reported that essentially every County Clerk's Office had submitted a technology development plan for review by CIM. The Local Government Standards subcommittee that Page chaired had recommended that the law be changed to allow all clerks to use parcel identification numbers (PINs). However, it was also recommended that the date for implementation be rolled back from Feb. 1, 2000 to Feb 1, 2002. Finally, language was entered into the report that if the Land Records Task Force did not continue after this fiscal year, that VGIN would follow up on the PIN and survey standards issues.

FGDC Framework Survey Melanie Seigler, VEDP

Melanie Seigler, GIS analyst with the VEDP, gave a presentation on the FGDC Framework Survey which was taken last summer (1998) and made available on the Web in January. The survey attempted to survey all organizations that work with and/or develop spatial data in the Commonwealth. Framework data refers to transportation, political boundaries, topography, control, cadaster, and hydrology data layers.

Virginia Association of Surveyor's Meeting – Ken Anderson, Anderson and Associates.

Ken Anderson reported on the proceedings of the 51st Annual VAS Meeting, February 28th-30th at Virginia Beach. The Meeting included an all day seminar titled "GIS – An overview, Status Report, and Panel Discussion." The seminar was well attended and significant discussions took place, especially relating to the idea of requiring certified surveyors to oversee all GIS work.

Coordinator's Report

Bill Shinar reviewed VGIN's activities over the last 45 days. He listed and commented on meetings, presentations and interviews with state agencies, regional planning districts, user groups, and universities and colleges.

Bill participated in the Secretary of Technology's strategic planning meetings in early January. He continued to meet regularly with VDOT, VEDP, and CIM. Bill made presentations to the Central Virginia PDC Board in Lynchburg, the Surveyors Conference in Virginia Beach, and is coordinating two GIS demos for the State Library's Mapping Symposium that will be held in April. Bill also attended a local government broadcast by the Y2K Program Office. Bill indicated this technology was available through DIT and could be a valuable medium for VGIN to use in the future.

VGIN Web Page Development:

Bill reported that work continues on the redesign and updating of the VGIN web page. VIPNET is providing the design support for free. Bill indicated that he hoped the page would be updated and active by the next Board meeting on April 8, 1999. However, Bill also allowed that the impending move of CIM/VGIN to the Richmond Plaza Building (currently scheduled for early March) may cause some delay due to the reestablishment of the web on a new server.

VGIN's Impending Move:

Bill asked Jerry Simonoff to provide a brief update on CIM/VGIN's impending move to the Richmond Plaza Building. Jerry indicated that the move continued to be delayed by a number of factors including lease signing and construction. The new move date estimate was early to mid March.

Bill indicated that announcements of the move would be sent to everyone with the new address and other associated information as soon as the move was completed.

VGIN Working Groups:

Bill repeated the Goal of the VGIN work groups which is to expedite the development, evaluation, and implementation of guidelines and/or standards related to spatial data and GIS. Bill reported that the Local Government Work Group had met twice and was making significant progress. The Metadata Work Group had met once and was also making good progress. Bill hoped that at least one of the Work Groups would be ready to submit work to the Policy and Standards sub-committee by the next Board meeting.

VGIN Legislation:

Bill reported that VGIN was included in the legislation that created the Secretary of Technology Office. The bills include House Bill (HB 1727, HB 2188) and Senate Bill (SB 808). Bill attended the House Appropriations Committee meeting on January 14 with the Secretary and the Directors of CIM and DIT.

COMMITTEE REPORTS

Planning Committee. No report.

Standards and Policy Committee.

Ken Anderson, Committee Chair, introduced a list of VGIN Objectives that had been developed in previous committee meetings. Ken announced that a committee meeting would be held immediately following the Board meeting and the Objectives would be reviewed and discussed.

NEW BUSINESS

There was no new business.

BOARD MEETING SCHEDULE

The next meeting of the Advisory Board is scheduled for April 8, 1999 at 10:00 a.m. in the VDOT Board room on the 3rd floor of the Annex building, located at 1401 E. Broad Street, Richmond, VA.

The meeting adjourned at 11:50 a.m.

William D. Shinar

VGIN Division Coordinator

LOG OF ATTENDEES

Name	**Company/Agency**
Murali Rao	VDOT
Tim Klinker	VDOT
Jean Tingler	VEDP
Melanie Seigler	VEDP
Stuart Blankenship	VEDP